

**SPRINGS VALLEY COMMUNITY SCHOOLS
BOARD OF SCHOOL TRUSTEES
REGULAR BOARD MEETING
JANUARY 9, 2017**

Executive Session

The Springs Valley School Board met in Executive Session at 5:00 PM on Monday, January 9, 2017 in the Learning Center Board Room. Board members Mr. Chris Burton, Mr. Dustin Farris, Mrs. Cheryl Lynch, Mr. Todd Marshall, Mr. Ralph Purkhiser, Mrs. Jennifer Shipman, and Mr. Justin Wininger were present. Mr. Tony Whitaker was also in attendance.

During the Executive Session, the Board received information about prospective employees, and discussed job performance evaluation, strategy with respect to collective bargaining, personnel, and litigation. No subject matters were discussed in the Executive Session other than the subject matters specified in the public notice.

Regular Session

The Springs Valley School Board met in Regular Session at 6:13 PM in the Learning Center Board Room. All of the above, as well as Mr. J.C. Tucker, Mr. James Bush, Mrs. Kathy Allstott, and Mrs. Peggy Simmons were present.

Mrs. Lynch called the meeting to order with the Pledge of Allegiance and a Moment of Silence.

School attorney Mr. J.C. Tucker administered the oath of office to newly elected board members Mr. Burton, Mr. Farris, Mr. Marshall, and Mr. Wininger.

Mrs. Lynch then opened the floor for nominations of officers. Mr. Wininger nominated Mrs. Shipman for the office of President. Mr. Purkhiser nominated Mr. Marshall. Mr. Burton nominated Mrs. Lynch, who declined the position. Mr. Purkhiser motioned to close the nominations, Mr. Marshall seconded, and the motion passed 7-0. A vote was then taken, and Mrs. Shipman received three votes (Mr. Farris, Mrs. Shipman, and Mr. Wininger) and Mr. Marshall received four votes (Mr. Burton, Mrs. Lynch, Mr. Marshall, and Mr. Purkhiser) for the office of President.

As President, Mr. Marshall called for nominations for the office of Vice-President. Mrs. Shipman nominated Mr. Wininger. Mr. Burton nominated Mrs. Shipman. With no other nominations, Mr. Purkhiser moved to close the nominations. Mrs. Lynch seconded, and the motion passed 7-0. Mrs. Shipman received four votes (Mr. Marshall, Mr. Burton, Mrs. Lynch, and Mr. Purkhiser). Mr. Wininger received three votes (Mr. Farris, Mrs. Shipman, and Mr. Wininger). Mrs. Shipman was elected Vice-President.

Mr. Marshall asked for nominations for the office of Secretary. Mrs. Shipman nominated Mr. Purkhiser. Mrs. Lynch then motioned to close the nominations, Mr. Farris seconded, and the motion passed 7-0. Mr. Purkhiser was elected as Secretary with the vote of 7-0.

For the office of Legislative Liaison, Mr. Purkhiser nominated Mr. Wininger. Mrs. Lynch made a motion to close the nominations, and Mrs. Shipman seconded. Nominations closed with the vote of 7-0. Discussion was held regarding the duties of this office. Mr. Wininger was named the Legislative Liaison by the vote of 6-0-1, with Mr. Wininger abstaining.

Mr. Purkhiser made the motion to adopt the School Board Code of Ethics, as prepared by the Indiana School Boards Association. Mr. Farris seconded, and the motion passed 7-0.

A Conflict of Interest Disclosure Statement was signed by board member Mr. Wininger.

Mr. Whitaker recommended the appointment of Mrs. Kathy Allstott as Corporation Treasurer and Mrs. Peggy Simmons as Deputy Treasurer. Mr. Farris so moved and Mrs. Shipman seconded. With no discussion, the motion carried 7-0.

Mrs. Lynch motioned to retain the current meeting date, time and location, with the meetings to continue being held the second Monday of each month at 6:00 PM in the Learning Center Board Room. Mr. Burton seconded, and the motion carried 7-0.

Mr. Whitaker stated that board compensation is currently \$2,000 annually with \$100 per monthly meeting and \$50 per diem per special meeting, with fully paid dental, vision, and life insurance. Mr. Purkhiser moved for board compensation and benefits to remain the same. Mr. Burton seconded. Mr. Wininger stated that he would be abstaining from this vote since he is not accepting the compensation and benefit package. The motion passed with the vote of 6-0-1.

After research, Mr. Tucker questioned the appointments of treasurer and deputy treasurer without approving their treasurer bonds. Mr. Whitaker replied that the treasurer bonds are for the period of July 1 through June 30th on an annual basis.

Mr. Whitaker stated that an appointment to the Lost River Career Cooperative Board is needed, and the position is currently held by Mr. Purkhiser. Mrs. Shipman motioned to reappoint Mr. Purkhiser to that board. Mrs. Lynch seconded, and the motion carried 7-0.

Minutes of the December 12th, 2016 board meeting were approved with a motion by Mr. Purkhiser, and second by Mrs. Shipman. Discussion was held with concerns of the four new board members voting and signing the minutes. Mr. Tucker stated that it would be appropriate for new board members to approve the minutes, and all board members should sign the minutes. The minutes were then approved 7-0.

Mr. Wininger made a motion to approve vouchers and claims as presented. Mrs. Shipman seconded, and the motion carried 7-0.

Mrs. Allstott requested permission to pay Four Star Awards the amount of \$119.40 from the General Fund. Mr. Purkhiser so moved, Mr. Farris seconded, and payment was approved by the vote of 7-0.

Mrs. Allstott presented the Allowance of Transfers Report for year-end transfer of appropriations. She stated that transfers were necessary within the General, Capital Projects, Transportation, and Rainy Day Funds when closing out the 2016 financial records, and permission had been granted for said transfers at the October 12, 2015 board meeting. Mrs. Shipman motioned to accept the transfer of appropriations as presented. Mrs. Lynch seconded, and the motion passed 7-0. (copy attached)

Mr. Whitaker recognized Athletic Director Mr. Mark Hammond for his efforts in running our boys' basketball holiday tournament, adding that we received many positive comments on this event.

The girls' basketball sectional will be held at Tecumseh High School on January 31, February 3, and 4. Mr. Bush added that Springs Valley will host the girls' regional again this year on February 11th. The boys' basketball sectional will be played on February 28, March 1, 3, and 4 at Wood Memorial.

Patron Mr. Eugene Pinnick had signed up to address the board, but had no comments at this time.

Mr. Whitaker stated that Mr. Johnny Lowe has resigned from his custodian position effective December 30, 2016, and that we are currently working on a replacement for this position.

Mr. Whitaker advised that Mr. Dallas Cook, custodian/bus driver, will retire effective at the end of the school day on January 31, 2017. He stated that Dallas has been a good employee and hard worker, and will be missed.

Mr. Whitaker supported Mrs. Julie Woolsey's recommendation to hire Mrs. Tara Tarr as special education teaching assistant. He stated this position was previously hired through the special education cooperative, and the position needs to be filled following a recent resignation. With the upcoming decentralization of the cooperative, Mr. Whitaker stated that he and Director Mrs. Amy Bollinger agreed it would be best to make this hire through Springs Valley Schools. Mrs. Shipman made the motion to employ Mrs. Tarr as recommended, and Mrs. Lynch seconded. Mr. Wininger clarified that future payments to

the special education cooperative would be adjusted accordingly. The motion then passed 7-0.

Mr. Whitaker asked for permission to award performance stipends to teachers totaling \$12,656.05, as distributed by the state. He said these stipends are for teachers who were ranked as effective or highly effective during the 2015-16 evaluation process. The law requires a difference of pay be established for the two categories. With all of the problems the Department of Education has had with the ISTEP and school grades tied into the evaluation process and after discussing the matter with CTA President Mr. Jason Russell, Mr. Whitaker requested a stipend of \$1 more be awarded to teachers who earned a highly effective rating than teachers who earned an effective rating. Mr. Wininger so moved. Mr. Purkhiser seconded the motion. Discussion was held in regard to alternative methods in awarding the performance stipend. The motion was then approved 7-0.

Mrs. Lynch made the motion to hire Dr. Vic Combs as Administrative Assistant for Expulsion Meetings for a consultant fee of \$100 per case, as recommended by Mr. Whitaker. He stated that Mr. Tucker normally handles these matters for the school, but a conflict of interest exists in a current expulsion case. Mr. Burton seconded the motion. Discussion followed regarding the use of school administrators or the hiring of outside legal counsel to handle the expulsion cases, the necessity to have an outside entity in that position, and the pay amount. Mr. Tucker stated that this situation should only come up infrequently when a conflict exists due to an existing situation, adding that the \$100 fee would be for the entire expulsion of process, including all necessary documentation. The motion passed 5-1-1, with Mr. Wininger voting against the motion and Mr. Farris abstaining.

Mr. Whitaker stated that while losing two custodians who drive a bus route and not having hired their replacements yet, he recommended the pay of \$50 per trip to cover those bus routes until permanent employees could fill those positions. Mrs. Lynch motioned to approve Mr. Whitaker's recommendation. Mr. Purkhiser seconded. Discussion followed regarding the pay perhaps be based on the length of the route involved instead of a flat fee, the urgency of the matter due to the loss of staff, and the shortage of bus drivers. The motion then passed 7-0.

Mr. Whitaker advised that Scott Stenftenagel of The Stenftenagel Group is in the process of getting the pool project going. Other projects that are wrapping up were also discussed, including the gym and auditorium projects.

Mr. Whitaker requested approval for the 2017-18 school calendar as presented, stating that he had developed the calendar with input from Mr. Russell and the teachers' calendar committee. Mr. Farris motioned to approve the calendar as presented, and Mrs. Shipman seconded. Mr. Wininger recommended removing the tentative graduation date from the calendar. Mr. Whitaker stated that he had added that to the calendar this year after receiving a lot of requests to do so, but could easily remove the date, recommending adoption of the calendar as presented with the removal of the tentative graduation date. Discussion included Martin Luther King Day, and the possibility of e-Learning on snow days. Mr. Farris amended his original motion to accept the 2017-18 school calendar with removal of the graduation date. Mrs. Shipman seconded the amended motion, which was then approved 7-0. (copy attached)

Mr. Wininger motioned to allow the Springs Valley FCCLA members and Lost River FCCLA students to attend the state conference in Muncie on March 9 to 11. Mrs. Shipman seconded, and the motion passed 7-0.

Mr. Luke Aylsworth addressed the board, requesting permission for the junior/senior high school band to participate in a Music Festival at King's Island. He stated the corporation's only cost would be for providing transportation, adding that they are working to coordinate the trip for a Saturday in late April or May. Mr. Whitaker recommended approval of the trip. Mrs. Lynch made a motion to allow the band trip as stated, and Mrs. Shipman seconded. The motion carried 7-0.

Mr. Whitaker advised that a financial report will be given at the February board meeting, allowing time for receipt of the approved budget from the Department of Local Government Finance.

Board consensus was for no action to be taken on all but one of the proposed policies at this time. Mr. Whitaker stated that Dr. Halik from Neola is scheduled to be here on

January 19th to work on additional policies, and invited board members to stop by the office. Discussion was held regarding the posting of proposed policies.

Mr. Whitaker requested approval for the first reading of the policy number 3120.04, which is the Substitute Teacher policy changing the minimum age to 18 for a substitute teacher at the elementary school. The policy can then be voted on at the February board meeting. Mr. Wininger so moved as recommended. Mrs. Lynch seconded, and the motion passed 7-0.

Due to the closing of school on Thursday, January 5th because of inclement weather, Mr. Whitaker advised that school will be in session on Monday, January 16th, which was a scheduled make-up day.

Mrs. Lynch made a motion to adopt the Springs Valley Bank & Trust corporate authorization resolution allowing Mr. Trevor Apple to become an authorized signer on the elementary school's ECA account. Mr. Purkhiser seconded. The motion carried 7-0.

Mr. Whitaker reminded board members of the ISBA New Board Member Orientation to be held on January 26th at Jeffersonville. Anyone interested in attending should notify Mrs. Allstott for registration.

Dr. Michael Adamson of the Indiana School Boards Association will direct a board work session on Tuesday, February 7th beginning at 5:30 PM at the Ivy Tech Learning Center building.

Mr. Wininger distributed a board meeting agenda for consideration of future use, and suggested the agenda be placed on the school website as well.

With no other business before the board, Mrs. Shipman motioned to adjourn. Mr. Farris seconded, and the meeting adjourned at 7:42 PM.

Board of Finance

The Springs Valley School Board met at 7:43PM in the Learning Center Board Room. Board members Mr. Marshall, Mrs. Shipman, Mr. Purkhiser, Mr. Wininger, Mr. Farris, Mr. Burton, and Mrs. Lynch were present, along with Mr. Whitaker, Mr. Bush, Mrs. Allstott, and Mrs. Simmons.

Mr. Whitaker stated that an annual Board of Finance meeting is required by law, with the appointment of a president and secretary. He recommended the structure remain the same as the regular board president and secretary. Mr. Purkhiser so moved, and Mrs. Lynch seconded. The motion carried 7-0.

Mrs. Allstott presented the 2016 Report of Investments to board members for their review. The total principal balance as of December 31, 2016 for the WIN savings account and the certificate of deposit was \$4,525,000.00. (copy attached)

With no other business, Mrs. Shipman made a motion to adjourn. Mrs. Lynch seconded, and the meeting for the Board of Finance adjourned at 7:45 PM.

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