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## PRINCIPAL EMPLOYMENT APPLICATION

Springs Valley Community School Corporation does not discriminate in hiring or employment on the basis of race, color, gender handicap, religion or national origin.

No question on this form is intended to secure information to be used for such discrimination. This application will be given every consideration, but its receipt does not imply the applicant will be interviewed or employed.

\_\_\_\_\_  
(Date of Application)

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### *Personal Information*

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Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Telephone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Business Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Business Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Present Position: \_\_\_\_\_

Name of School District: \_\_\_\_\_

Total Pupils Enrolled: \_\_\_\_\_

Do you hold or are you eligible to obtain a valid Indiana Secondary Administration & Supervision License?

( ) Yes ( ) No



SPRINGS VALLEY  
COMMUNITY SCHOOLS  
INSPIRE, PREPARE, ACHIEVE, SUCCEED!

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## ***Present Contractual Relationship***

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Length of present contract: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Present Salary: \_\_\_\_\_ Date Available: \_\_\_\_\_

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## ***References***

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Please list four (4) persons who know you and your professional background and qualifications:

Name: \_\_\_\_\_ Position: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

Name: \_\_\_\_\_ Position: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

Name: \_\_\_\_\_ Position: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

Name: \_\_\_\_\_ Position: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

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## ***Professional Experience***

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### ***Undergraduate and Graduate Degrees***

Institution

Dates Attended

Degrees & Date

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____



***Post-Graduate Degrees***

Institution

Dates Attended

Degrees & Date

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***Additional Educational Preparation*** (including specialized seminars, workshops, etc.)

Institution

Dates Attended

Degrees & Date

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***Certificates Held*** (Type and State)

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***Professional Experience and/or Employment Record*** (Please list most recent first)

Position

Organization

Dates

1. 

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2. 

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3. 

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4. 

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***Professional Organizations***

Name

Position/Committees/Activities

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***Activities/Interests***

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### ***Additional Questions***

A. If you are currently working, is your conduct as an employee or the quality of your work the focus of any investigation by your current employer?

Yes ( ) No ( )

B. Have you ever resigned from a position following disciplinary actions by your employer which included being offered the opportunity to resign rather than be terminated?

Yes ( ) No ( )

C. Have you ever been investigated for, charged with, plead guilty or “no contest” to any crime involving the sexual abuse of any person or indecency with a minor?

Yes ( ) No ( )

D. Have you ever been charged with a crime, other than a minor traffic offense, where the court has deferred further proceedings without entering a finding of guilt and placed you on probation or in a public service or education program?

Yes ( ) No ( )

If you answered yes to any of the above questions, explain the circumstances of each on a separate sheet and attach it to this application.

\_\_\_\_\_  
SIGNATURE OF APPLICANT

\_\_\_\_\_  
DATE

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### ***Authorization and Release***

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*Any false or misleading information you provide on this application shall be grounds to refuse employment to you or, you're having been employed, shall be immediate cause for dismissal.*

*Your signature below constitutes an understanding that, because you have applied for employment with Springs Valley Schools, the School District will check your criminal history record under IC 20-26-5-10. Also, your signature constitutes authorization for Springs Valley Schools to check your employment history, including but not limited to, contacting references and obtaining investigatory information possessed by any private or public employer, or any state, local or federal agency. Your signature further authorizes any prior private or public employer, or any state, local or federal agency contacted in connection with your employment application to provide Springs Valley Schools any information on the matters covered by the employment application.*

Signature \_\_\_\_\_ Date \_\_\_\_\_

Should this application be treated as confidential with regards to your present employer?

Yes ( ) No ( )